

Lego land Trip Risk Assessment – Friday 27th July 2018- Draft

RISK	WHO DOES IT EFFECT	CONTROL MEASURES IN PLACE
Climbing on and off the coaches	Children, parents and staff	<ul style="list-style-type: none"> • Coaches will be on the main road- parents to closely supervise their children when boarding and departing off the coach. • Parents, children and staff to watch their steps going on and off the coach. • Be extra careful if carrying small children. • Staff to support parents and children board safely
Road Safety	Children, parents and staff	<ul style="list-style-type: none"> • Children to be holding the appropriate adults hand when crossing the road or waiting for the coach. • First aid to be given where necessary.
Slips, trips and falls	Children, parents and staff	<ul style="list-style-type: none"> • Practitioners to discuss keeping safe with the children the day before. • First aid kit to be outside at all times. • Staff, parents and children to wear appropriate footwear.
Head injury	Children, parents and staff	<ul style="list-style-type: none"> • First aid trained staff. • Cold compresses available at all times. • Emergency contact information for all children who are with practitioners. • Permission to seek professional medical assistance sought.
Dangerous objects in and around the waiting area	Children, parents and staff	<ul style="list-style-type: none"> • All dangerous objects to be removed and thrown away safely. • Practitioners to record any dangerous objects they find and report findings to management. • Parents to supervise their children during waiting times.
Dropping items from the storage onto feet/toes	Children, parents and staff	<ul style="list-style-type: none"> • Ensure you have a good grip of items when lifting them into the storage area. • Be sure items are stored safely, so they do not drop out of the storage on arrival. • Ensure only adults are near the storage area at all times. No children to be present.
Lost Child	Children	<ul style="list-style-type: none"> • To do a head count of all the children before departing from nursery on the coach • Count children before departing from the venue at the end of the trip • Children to have a sticker with the manager's telephone number and nursery name on at all times. • Parents and staff to have close supervision on the children at all times. • Lost Children: Lost Child wristbands are available from Guest Services on entrance.

		<ul style="list-style-type: none"> • Lost Children's make contact with any member of staff who will take them to LEGO City Guest Services as a reuniting point. • Inform the manager your child is lost on 07930 380443
Risk identification in the park	Children, parents and staff	<ul style="list-style-type: none"> • Take notice of the warning and advisory signs displayed around legoland • Do not cross the safety barriers in place. • Take notice of safety notices on trees, railings, fence etc. where relevant.
Electric shock from electric fencing around	Children, parents and staff	<ul style="list-style-type: none"> • Take notice of electric fence warning signs and keep out signs.
Strangers	Children, parents and staff	<ul style="list-style-type: none"> • Children to be supervised at all times by appropriate adult • Adults to stay vigilant and observe people who may approach children.
Critical incident	Children, parents and staff	<ul style="list-style-type: none"> • Telephone number of manager on all children • Parents phone numbers held by more than one member of staff • Adults to vacate to a safe hiding place as soon as safe to do so • Adults to turn mobile phones on silent as to not draw attention to themselves • Everyone to report to the coaches for a head count when the all areas are safe

Additional safety measures:

- For health and safety reasons we advise all parents and carer's to remain seated for the duration of the journey.
- *We cannot take responsibility for lost of personal belongings i.e. Mobile phones. Cameras, toys, buggies, bags etc... please ensure you take all your belongings with you when departing from the coach.*
- Please supervise your children, take particular care when boarding /departing from the coach as the coach will be parked on main roads.

Note:-

Parents and carers input, feedback or suggestions on our risk assessment will be much appreciated; you can do this by email or see any of the office staff.